

# MBOCHCI – VENDOR GUIDELINES & AGREEMENT

## 2018 JUNIOR CARNIVAL

1. MBOCHCI reserves the right to remove any vendor from the festival site for violation of any of the established rules and Agreement herein and on the Application Form. The vendor shall not be compensated for the occurrence of any such action taken including the confiscation of unauthorized goods or products.
2. MBOCHCI shall retain the sole rights for the sale of beer, alcoholic and nonalcoholic beverages on any and all of our Events Premises. However, only Food vendor who obtains permission from MBOCHCI will be permitted to sell nonalcoholic homemade tropical beverages which must be served in plastic or foam cups. Violators are subject to immediate removal by the Police and there will be no refunds.
3. For Jr Carnival Day, Saturday, September 29, 2018, Vendors shall be allowed to sell between the hours of 11:00 a.m. to 7:00 p.m. Proper space should be requested when application form is submitted. Vendor shall be held liable for any submitted errors.
4. Each individual Vendor shall be responsible for collection, reporting and payment of the Florida Tax for the sale of any items on the day of the event, and shall in no way hold MBOCHCI or its representatives responsible. Please visit [www.myflorida.com/dor](http://www.myflorida.com/dor) for your Florida Business Tax application. Vendors must be registered with Broward County as a Vendor, forms attached.
5. NO AMPLIFIERS or SPEAKERS shall be permitted other than those approved by MBOCHCI. Violators are subject to removal from the event by the Police, and there will be no refunds.
6. MBOCHCI shall permit ONLY THE ITEMS LISTED on your Application Form and approved for sale by MBOCHCI to be sold on the applicable premises in the assigned or designated space(s).
7. LOAD-IN on Saturday, September 29, 2018 will be from 9:00 a.m. until 12:00 noon. **VENDORS WILL NOT BE ALLOWED LOAD-IN AFTER 12:00 noon.** Vehicles must be parked in the Vendor designated parking area. Vehicles not properly parked shall be towed at Vendor's expense. Vehicle Permits will be retrieved by a MBOCHCI representative upon entering the venue.
8. The Vending Areas must be vacated by 7:00 p.m. on Saturday, September 6, 2018. All Vendors must clear their respective areas and must provide their own industrial strength commercial grade plastic bags for garbage clean-up in and around their immediate surroundings.
9. Food vendors: Proper containers must be utilized for the recovery of used oil and grease. Professional Regulators will be checking on these items. **HEAVY FINES WILL APPLY. PRODUCTS LEFT FROM COOKING MUST NOT BE DISCARDED ON THE PREMISES.**
10. TENTS (10x10) shall be provided in designated spaces. Vendors must provide their own chairs, tables, decorations, GENERATORS and ELECTRIC CORDS (INDUSTRIAL/COMMERCIAL

GRADE) for electricity hook up. WATER will be available on the premises, however, vendors are advised to bring their own containers of water.

11. Cooking Vendors must possess, at a minimum, a 2A-10BC FIRE EXTINGUISHER in their Vending area. (There is NO EXCEPTION to this rule).
12. MBOCHCI shall provide an Ice Truck on the Premises for the sale of ICE.
13. **Vendor shall be required to provide proof of current insurance coverage to MBOCHCI, in an amount of not less than One Million Dollars (\$1,000,000) combined single limit, per occurrence, for bodily injury, including death. Such proof of insurance shall be submitted to MBOCHCI upon submittal of the application and list MBOCHCI, its Corporate Sponsors, Broward County Commissioners, Central Broward Regional Park, and the City of Lauderhill, as additionally insured on the certificate.**
14. Vendor space will be guaranteed when full payment is received and proof of General Liability Insurance is obtained. Booth payment is non-refundable. (See application for price structure)
15. **ABSOLUTELY NO SALE OF BOOTHS AFTER SEPTEMBER 23, 2018.**
16. Vendors' packages will be distributed on or after Saturday, September 22, 2018.
17. The manufacture, sale or distribution of unauthorized Compact Discs, CD-Rs, DVDs or Cassettes is prohibited. Anyone who may engage in these activities may be subject to criminal/civil prosecution and will be removed from the Venue, and there will be no refunds.
18. **Food vendor** will receive Four (4) **Vendor Wristbands** and two (2) **Parking Permits** for admission per 10X10 space purchased.  
**Craft vendor** will receive two (2) **Vendor Wristbands** and two (2) **Parking Permits** for admission per 10X10 space purchased.  
Additional vendor wristbands for staff can be purchased at the admission price on or before September 28, 2018.
19. **PAYMENT MUST BE MADE BY CASHIER'S CHECKS OR MONEY ORDERS ONLY**, for vending space payable to Miami Broward One Carnival Host Committee Inc. or MBOCHCI. Mail payment to Miami Broward One Carnival Host Committee Inc., 18425 NW 2<sup>nd</sup> Avenue, Suite 335, Miami Gardens FL 33169.
20. MBOCHCI, the State of Florida Department of Business and Professional Regulation, the Broward Police Department, Broward Fire & Rescue and their agents and/or assigns, reserve the right to inspect the designated vending area(s) for violations of any of the above provisions.
21. Vendor acknowledges that this agreement has been read and agrees to follow all rules and guidelines as directed. This Agreement is subject to vendor satisfactorily submitting all requested application materials, and full payment of all designated fees. It is the responsibility of the vendor to be aware of these Rules and Guidelines as well as all applicable governing laws. It shall be vendor's duty to insure that all employees and agents of vendor are knowledgeable of and abide by all Rules and Guidelines and applicable governing laws.

22. Vendor shall assume full responsibility for vendor's conduct and for the conduct of its employees, subcontractors, suppliers, or any other person associated with vendor and shall indemnify and hold harmless MBOCHCI, its agents, officers and employees from and against all claims, liabilities, suits, damages, costs and expenses, including reasonable attorneys' costs and fees, related to (i) vendor's breach of this Agreement, and (ii) for injury to, including death of, persons (whether they be third persons or employees of the parties hereto) or any loss of or damage to property in any manner arising from the negligence of vendor.

23. All Vendors are independent contractors and nothing in this Vendor agreement should be construed as forming a partnership of any kind with MBOCHCI, its Corporate Sponsors, Central Broward Regional Park, Broward County Commissioners, or the City of Lauderhill.

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**(Authorized Signature of Vendor)**

**(Date)**

**Print Name:** \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

MBOCHCI STAFF: Keep a Signed Copy in Vendor File. Note Assigned Space# \_\_\_\_\_